




MANOR INFANT SCHOOL

Approval By: School Review Frequency: 3 years Next Review Due: February 2018 Last Reviewed: February 2015
CHAIR OF GOVERNORS & HEADTEACHER TO COMPLETE
Review Approved (signature): 
Date Approved: February 2015

Website Cookies and Privacy Policy

Valued as Individuals, Inspired as learners'

Manor Infant School are incorporated in England and we are committed to protecting any data that we collect concerning you. By using our services you agree to the use of the data that we collect in accordance with this Privacy Policy.

We are committed to protecting your privacy

We collect the minimum amount of information about you that is commensurate with providing you with a satisfactory service. This Policy indicates the type of processes that may result in data being collected about you. Your use of this website gives us the right to collect that information.

Information collected

We may collect any or all of the information that you give us depending on the type of transaction you enter into, including your name, address, telephone number and email address, together with data about your use of the website. Other information that may be needed from time to time to process a request may also be collected as indicated on the website.

Information use

We use the information collected primarily to process the task for which you visited the website. Data collected in the UK is held in accordance with the Data Protection Act. All reasonable precautions are taken to prevent unauthorised access to this information. This safeguard may require you to provide additional forms of identity should you wish to obtain information about your account details.

Cookies

Your Internet browser has the in-built facility for storing small files - "cookies" - that hold information which allows a website to recognise your account. Our website takes advantage of this facility to enhance your experience. You have the ability to prevent your computer from accepting cookies but, if you do, certain functionality on the website may be impaired.

Privacy Statement: How we use Cookies

Cookies are very small text files that are stored on your computer when you visit some websites. We use cookies to help identify your computer so we can tailor your user experience, track shopping basket contents and remember where you are in the order process.

You can disable any cookies already stored on your computer, but these may stop our website from functioning properly.

The following is strictly necessary in the operation of our website.

This Website Will:

- Remember what is in your shopping basket
- Remember where you are in the order process
- Remember that you are logged in and that your session is secure. You need to be logged in to complete an order.

The following are not Strictly necessary, but are required to provide you with the best user experience and also to tell us which pages you find most interesting (anonymously).

Functional Cookies

This Website Will:

- Offer Live Chat Support (If available)
- Track the pages you visits via Google Analytics

Targeting Cookies

This Website Will:

- Allow you to share pages with social networks such as Facebook (If available)
- Allow you to share pages via Add This (If available)

This website will not

- Share any personal information with third parties.

Cookies used on this site:

CMS Session ID

Civic Cookie Control

Google Analytics

__utmsz

__utmt

__utmc
__utmb
__utma

TO FIND OUT MORE ABOUT COOKIES USED ON THIS SITE VISIT - <http://www.cookie-checker.com/>

Disclosing information

We do not disclose any personal information obtained about you from this website to third parties except when we need to do so in order to complete the transaction - e.g. when arranging for a courier company to deliver goods that you have ordered. We may also use the information to keep in contact with you and inform you of developments associated with our business. You will be given the opportunity to remove yourself from any mailing list or similar device. If at any time in the future we should wish to disclose information collected on this website to any third party, it would only be with your knowledge and consent.

Changes to this policy

Any changes to our Privacy Policy will be placed here and will supersede this version of our Policy. We will take reasonable steps to draw your attention to any changes in our Policy. However, to be on the safe side, we suggest that you read this document each time you use the website to ensure that it still meets with your approval.

Contacting us

If you have any questions about our Privacy Policy, or if you want to know what information we have collected about you, please email us at office@manor-inf.portsmouth.sch.uk. You can also correct any factual errors in that information or require us to remove your details from any list under our control.