




MANOR INFANT SCHOOL

Approval By: School
Review Frequency: 3 years
Next Review Due: January 2018
Last Reviewed: January 2015
CHAIR OF GOVERNORS & HEADTEACHER TO COMPLETE
Review Approved (signature): 
Date Approved: 26.1.15

GOVERNORS' CHARGING & REMISSIONS POLICY

'Valued as Individuals, Inspired as Learners'

Charging Policy

Status: Statutory

Rationale

Any charges made by the school must meet the requirements of the Education Reform Act 1996. The governors endorse the guiding principles contained in the Act, in particular that no child should have his/her access to the curriculum limited by charges.

Aim

The purpose of this policy is to ensure that the most effective use is made of the school premises. We believe that our school should be the centre for lifelong learning. The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, practical activities and trips can make towards pupils' personal and social education. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Guidelines

Charges will not be made during school hours for any activities which form part of the National Curriculum requirements. No charge can be made for education during school hours; 08.55 – 12.00 and 13.00 – 15.10.

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.

Charging in Kind: The cost of materials, ingredients (or provision of them by parents) for practical subjects if the parents have indicated in advance that they wish to own the finished product e.g. cookery, sewing.

Voluntary Contributions: The Governing Body may ask parents for a voluntary contribution towards the cost of any activity or school educational visit that takes place during school hours. Parents are under no obligation to make any contribution and pupils of parents who are unable or unwilling to contribute will not be discriminated against. In the event of insufficient voluntary contributions being made the activity may have to be cancelled and refunds will be given.

Breakage: In cases of wilful or malicious damage to equipment or breakages, or loss of school books or equipment on loan to pupils the Headteacher in consultation with the Chair of the Governing Body may decide to make a charge. Each incident will be dealt with on its own merit and at their discretion.

Sports coaching

Currently, we offer an after school gymnastics Club on Monday and an after school football club on Tuesday. These clubs are run by an external sports organisation. There is a charge per half term for this coaching which can also be paid weekly. The school does not make any profit from the club.

Breakfast Club

We offer a morning breakfast club every day of the week. This club is run by two members of staff. There is a £2 charge per session. The school does not make any profit from the club.